



Meopham Parish Council

All correspondence to:
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Clerk: Mrs S Eggesden
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To all members of the Environment & Amenities Committee

You are hereby summoned to attend a virtual meeting via Zoom of the **Environment & Amenities Committee** on **Tuesday 10th November 2020 at 7:30 pm**. Papers have been circulated for all items shown by (*).

Yours faithfully

Sarah Eggesden

Sarah Eggesden
Parish Clerk
Date of Issue: 4th November 2020

Members of the Public and Press are welcome to join the Zoom Meeting. You will need to have access to Zoom. Please contact the Clerk by noon on the day of the meeting at clerk@meopham.org for the password for access to the meeting.

A G E N D A

- 1 To receive and accept apologies for absence**
- 2 To receive Declarations of Members' Interests**
- 3 To approve the minutes of previous meetings (01.09.20) & (27.10.20) (*)**
- 4 To consider matters arising from the above Minutes**
- 5 Rights of Way, including Footpaths Groups**
 - 5.1 Update from Meopham & Districts Footpath Group
- 6 Village Greens/Harvel Pond**
 - 6.1 Pond
 - 6.1.1 Update on the pond (Pond Warden)
 - 6.1.2 To delegate to the clerk to spend up to £300 on clearing vegetation
 - 6.2 To consider request from a resident to place a tree and memorial plaque on Harvel Green next to bench
 - 6.3 To note the results of the annual survey of the Village Greens, Harvel Pond, Judson's Recreation Ground & Car Park and Southdown Shaw & Car Park and to approve any work required (*) (to follow)
 - 6.4 Trees
 - 6.4.1 To approve a contractor to proceed with tree work following professional survey of all the trees in the parish (to be discussed in closed session) (*)
 - 6.4.2 To consider what action should be taken in respect of the trees on Edmund Green in response to correspondence from residents (*)
 - 6.5 Posts
 - 6.5.1 To note post work carried out on Meopham Green
 - 6.5.2 To note investigation into cost of recycled plastic posts (*)

- 6.6 To note dog fouling 'Clean it Up!' stickers received from GBC and agree locations, if appropriate, for display (*)
- 7 Allotments**
7.1 Update on damage to fencing on the boundary with farmers field
7.2 Update on Main gate security
- 8 Recreation Ground and Playground Equipment**
8.1 To note GBC's PR6 Quarterly Playground Inspection report and consider any work required (*)
8.2 Wetpour – To note quotations received for resurfacing of the safety surface and to consider the steps forward (*)
8.3 To note Top Spinner repaired and reinstalled by GBC
8.4 Following sighted garden waste deposits on the Recreation Ground, to consider and approve if appropriate a leaflet drop to properties backing on to Judsons (*)
8.5 To consider putting up signs at the front and rear of Judson's recreation ground and if agreed to authorise the Clerk to spend up to £100 (*)
- 9 Litter Pick**
9.1 To review the litter picking schedule
9.2 To consider possibility of setting up a team of volunteer litter pickers to cover specified streets/areas on a regular basis
- 10 Noticeboards**
Neville Parade – Update on installation of new notice board
- 11 Youth Club – Update**
- 12 Street Lights - Update**
- 13 Financial Matters**
13.1 To approve the Environment and Amenities Committee Schedule of Payments in accordance with the Financial Regulations, 5.2 (*)
13.2 To note the Environment and Amenities Committee expenditure up to 09.11.20(*) (to follow)
13.3 To consider and approve the proposed E&A Committee Budget for 2021/2022 Financial Year (*)
- 14 Correspondence**
14.1 To note correspondence received (*)

CLOSED SESSION

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that due to the confidential nature of the next item, the public and press will be asked to leave the meeting

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- 15 To consider and approve the following quotations:**
15.1 To consider the quotations submitted for tree work and approve a contractor (*)
- 16 To consider and approve the small grant applications submitted (*)**
- 17 Service Contract – To consider making amendments to the Service Contractors contract for renewal at September 2021, for ratification by the Administration & Resources Committee**
- 18 Edmund Green - to receive an update on the potential claim**

DISTRIBUTION:

AGENDA AND PAPERS: -

Environment and Amenities Committee Members: - Cllrs D Bramer (Chairman), M Bramer, S Buchanan, S Gofton, P Luxford, B Wade (Vice Chairman)

Agenda only: -

Meopham & Districts Footpaths Group: K. Dare and G. Willsher
Meopham & District Allotments Association: S. Baker
Pond Warden: I. Carey

Please note that the proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Bodies Regulations 2014. A copy of the Council's procedure for the recording of meetings is available by request.
