

**Minutes of the Parking Issues Working Group  
Friday 6<sup>th</sup> October 2017 at 10 am**

Present: Cllrs Buchanan, Knott, McTavish (Chairman) and Ogden  
M Cason and J Fuller, Community Wardens  
In attendance: S Eggesden, Clerk

**1. To note apologies**

No apologies.

**2. To approve the minutes from the 28th September 2017**

The minutes were agreed on a proposal by Cllr Ogden and seconded by Cllr Buchanan. All voted in favour.

**3. To note the response from GBC's new Parking Manager**

N.May's response was noted and his suggestion of a visit to Camer Parade and the next parking meeting.

**Agreed:** Clerk to email N. May re dates.

**4. Flyer - update**

N.May had made suggestions to the flyer.

**Agreed:** to use GBC wording. Clerk to amend a grammatical error and add 'and pedestrians' after 'road users' in the second to last paragraph.

GBC had agreed that their logo could be used but they would like to see the flyer proof before printing. The Clerk had emailed KCC regarding use of their logo but had not heard back from them as yet.

**Agreed:** Clerk to send flyer proof to GBC prior to printing.

**Agreed:** Clerk to chase up KCC for permission to use their logo.

Parking restrictions on single yellow lines were discussed. J. Fuller informed members that these could only be enforced if signage is in place.

**Agreed:** members to check on the single yellow lines in the parish to see if signs were in place and report back to the Clerk

It was noted that one permission is still required for a poster and the school had chased this up. As the letter to the school covered the use of the competition winning posters and the prize had been accepted, members agreed no further consent was required.

**Agreed:** To use the overall winning poster for the flyer as planned.

**5. Quotations – To agree on the quotations for the signs, banners, A5 flyers and A4 posters**

**Flyers/posters – Agreed:** Cllr Buchanan proposed to use the Design Shack and to use the artwork offer for the posters. This was seconded by Cllr Ogden and all voted in favour. Lead time is 5 days

**Banners – Agreed:** Cllr McTavish proposed using online company HFE but if there are issues then Ebbsfleet Printing. This was seconded by Cllr Buchanan and all voted in favour.

**Signs – Agreed:** Cllr Knott proposed using Signs Express and this was seconded by Cllr Buchanan. All voted in favour.

## 6. **Location of banners – update from Clerk following contacting KCC Highways and the schools**

The Highways Steward recommended putting a banner on the allotment side of the A227 as it is on parish council land. She had also confirmed that the location by the bus stop opposite Newlands Lane was fine as long as it did not obstruct the view from the Hodsoll Road junction.

**Agreed:** Clerk to inform the Allotment's Chairman of banner location

**Agreed:** Clerk to write to Helen Allison School and Meopham School regarding banner location

## 7. **Camer Parade list of suggested improvements – to prioritise**

The Clerk confirmed that the Trixie Mirror was still being investigated by KCC Highway's Schemes.

Following discussion on the list of suggestions, it was agreed to action the following:-

Improvements to the GBC car park were discussed including removal of the grass area and tree and the introduction of parking white lines.

**Agreed:** Clerk to contact Cllr Julia Burgoyne and GBC

**Agreed:** to contact GBC regarding improvements to the footpath re lights and vegetation as this is creating anti-social behaviour in this area for an elderly vulnerable community. The community wardens can back this with evidence.

**Agreed:** to then target the garage area in the service road with GBC as the surface is uneven and unsafe.

**Agreed:** to request a litter bin at top of the path near the garages.

**Agreed:** yellow lines needs repainting in some areas at Camer Parade to make it clearer.

**Agreed:** to write to the shops owners, to inform them that we are taking a number of actions forward with the relevant agencies, to ask them to remind

their staff members to park at the rear of the parade and to consider when, how and where they take their deliveries.

**8. Pedometers – to agree on wording for the grant application form**

M. Cason and Cllr Buchanan had completed the form.

**Agreed:** Clerk to add more on how we have been working with the schools and the competition before sending off to GBC.

**9. Launch – to agree on the launch date and information for the press release**

**Agreed:** Launch date is 30/10/17 with the official launch on 6/10/17.

**Agreed:** to invite the Mayor and to draft a press release for the next meeting

**10. Any other Business**

The Clerk reported that there are triangle school signs at Culverstone School.

**Agreed:** Members will check the other schools.

**11. To agree on a date for the next meeting**

**Agreed:** Monday 16<sup>th</sup> October at 10am at the Windmill with the Clerical Assistant as the Clerk is on leave.

**Agreed:** To invite GBC's Parking Manager on Wednesday 25<sup>th</sup> October at 11am at the windmill.

The meeting closed at 12:15 pm

Signed .....Date.....