

Meopham Parish Council

The Windmill, Meopham Green, Meopham, Kent DA13 0QA - Tel: 01474 813779
Clerk: Mrs S Egglesden Email: clerk@meopham.org Website: www.meopham.org



To all Members of Meopham Parish Council

You are hereby summoned to attend a **VIRTUAL FULL COUNCIL MEETING** of **MEOPHAM PARISH COUNCIL** on **20th October 2020** at **7.30pm**. Papers have been circulated for items shown by (*)

Yours faithfully

Sarah Egglesden

Clerk

Date of Issue: 14th October 2020

Members of the Public and Press are welcome to join the Zoom Meeting. You will need to have access to Zoom. Please contact the Clerk by noon on the day of the meeting at clerk@meopham.org for the password for access to the meeting.

AGENDA

1. **Apologies for Absence:** - To receive and accept apologies
2. **To receive/note the receipt of Declaration of Acceptance of Office forms from co-opted councillors**
3. **Declarations of Members' Interests:** - To receive declarations of pecuniary and non-pecuniary interests
4. **To note the non-attendance of Cllr Steve Innes at any Parish Council meetings for 6 consecutive months and in accordance the 1972 LGA he is now disqualified. To approve that this has become a casual vacancy and the Clerk to notify Gravesham Borough Council accordingly**
5. **To approve minutes of the previous meetings:** - 14.07.20, 21.07.20 and 13.10.20 (*)
6. **To consider any matters arising from the above Minutes**
7. **To receive reports from:** -
 - 7.1 **County Councillor**
 - 7.2 **Borough Councillors**
 - 7.3 **Community Warden**
8. **Public session:** - questions from the public
9. **Standing Committees and Committees:** - To note the minutes and consider any recommendations
 - 9.1 **Environment and Amenities Committee Meeting – 01.09.2020 (*)**
 - 9.1.1 **To approve the location of a memorial bench on a side green at Meopham Green (*)**

- 9.2 Administration and Resources Committee Meeting - 15.09.2020 (*)
- 9.3 Planning and Projects Committee Meeting – 06.10.2020 (*)
- 9.4 Planning Applications Committee Meeting – 21.07.20, 25.08.20 and 22.09.20 (*)
- 9.5 Judson’s Pavilion Committee – 01.10.2020 (*)
- 9.6 Personnel Committee – 29.09.2020

- 10. **Financial Matters (*)**
 - 10.1 To note Meopham Parish Council’s Income and expenditure up to the 13.10.20 (*)
 - 10.2 To approve the schedule of payments in accordance with Financial Standing Order 5.2 (*)
 - 10.3 To approve the bank statements balance as at 13.10.20 (*)

- 11. **Parish Council representatives on external bodies:** - To receive and note reports (*) (to follow)

- 12. **To approve the closure of the Parish Office between Christmas and New Year for 2020**

- 13. **Agreement relating to Parish Lighting in Meopham – to note the letter received from Gravesham Borough Council and to consider the next steps to take (*)**

- 14. **Correspondence: to note the correspondence list (*)**
 - 14.1 Meopham Review: To consider the letter received from the Treasurer at St John’s the Baptist; to consider combining Meopham Review and Meopham Mercury (*)
 - 14.2 Remembrance: To note the correspondence received and the arrangements for this years’ service

DISTRIBUTION:

Council Members: Cllrs. A Bourke, D Bramer, M Bramer, S Buchanan, (Chairman), G Green, S Gofton, P. Luxford, J McTavish, J Ogden (Vice Chairman), A Rose and B Wade

County Councillor: Cllr. B Sweetland

Borough Councillors:

Cllr F Wardle
Cllr. D Tiran

Cllr. G Harding
Cllr.E Aslam

AGENDA ONLY: -

Member of Parliament: A Holloway

Community Warden: M Cason

PCSO: R Meader

Please note that the proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Bodies Regulations 2014. A copy of the Council’s procedure for the recording of meetings is available by request.
